YEARS
Transforming Young Lives

DIGITAL AND SOCIAL IMPACT INTERN
November 2023
UWC Atlantic is the founding College of the UWC global education movement. Its home is the beautiful 12th century St. Donat’s Castle in South Wales, where students from over 90 countries come for two years to live and work together in a dynamic learning landscape.

UWC is a deliberately diverse, mission-driven international college with a strong commitment to the educational principles of Kurt Hahn, its founder, and a passionate belief in the importance of education as a force for good in the world - to unite people, nations and cultures for peace and a sustainable future.

Since 1962 UWC has entrusted students with authentic responsibility and guided them to make appropriate choices and to learn from their mistakes. It is through this trust, responsibility and accountability that students learn that they can make a difference ('You are needed') and that through effort and engagement they can achieve far more than they ever imagined {'There is more in you than you think'}.
UWC empowers bridge-builders, systems changers and compassionate global citizens through the delivery of a pioneering and distinctive IB educational model.

UWC Atlantic's student body is hugely diverse (365 students from around 90 countries) based on its ability to reach out across the globe to attract and encourage new students from vastly differing political, religious, ethnic and socio-economic backgrounds. Students are selected on their promise and potential to create impact in the fields of sustainability, social justice and peace and come a diversity of socio-economic backgrounds. The College offers one of the most comprehensive scholarship programmes available at the pre-University level, with 50% of students receiving financial support.
ROLE DESCRIPTION

Lighthouse is UWC Atlantic College's Changemaking Hub and serves to inspire and support student-initiated impact projects, where the UWC community can gather around their shared mission and values to enact positive change. Lighthouse offers training, personal coaching, space, events, funding and student access to alumni and partnerships to support them in the development of their projects and connects them with appropriate resources to ensure success.

The post-holder, alongside the Head of Social Impact Initiatives, mentors and supports students in taking action on complex real world issues, with a particular focus on developing tech, digital and social entrepreneurship projects, to enact a lasting and positive difference in the world. The post-holder supports the implementation and delivery of Lighthouse projects, our on-campus centre for meaningful changemaking, where the community gathers around our shared values to initiate, incubate, and implement mission-aligned projects.
ROLE PURPOSE

- To support the development, delivery and evaluation of Lighthouse support mechanisms, with a focus on (but not limited to) digital, tech and social entrepreneurship related projects;

- To engage with students, including those engaged in the weekly Lighthouse and Prentis co-curricular program. To meaningfully listen and support them in their aspirations and hopes and coach them in the development and implementation of their projects using design-led and equity centred approaches;

- To create meaningful opportunities for alumni, parents and supporters to engage with Lighthouse, for example via direct mentoring, coordinating the Alumni-in-Residence programme, organising events involving key stakeholders, etc.;

- To lead and support on Lighthouse events on and off-campus;

- To lead and support on communications, evaluation and reporting of projects;

- To follow College's safeguarding protocols at all times;

- To create a supportive environment and relationships with students and employees;
KEY ACCOUNTABILITIES

• Provides effective and proactive support and capacity development of students as changemakers by offering 1:1 sessions, group seminars, training sessions, workshops and coaching to students to help projects reach the next stages, with a focus on (but not limited to) digital, tech and social entrepreneurship centred projects.

• Supports the tracking and reporting for Lighthouse projects, monitors their progress and liaises with grant awardees on reporting deadlines, and regularly updates the project database, including archiving projects when necessary.

• Links students to appropriate resources, opportunities and people for the development of their projects and their development as changemakers through a life-centred and human centred lens.

• Promotes external educational and funding opportunities and supports student applications to external opportunities such as Rise, Young Aurora, GoMakeADifference, Royal Society of Arts Design Awards and identifies other opportunities to receive coaching and funding.

• Creates content, supports with research and builds tools and communication products, including (but not limited to) posters, presentations, social media posts, banners, newsletters, videos and website updates in collaboration with Head of Social Impact and the Communications team.

• Regularly updates and discusses with line manager around project success and challenges ensuring they adhere to standard number of hours worked and maintains a personally sustainable work-life balance.

• Actively engages in the College life, notably by supporting and participating in the College’s co-curricular programme, with a focus on supporting Service learning, Conferences, Project Weeks, Spring Forward and Prentis activities.

• Promotes Lighthouse activities throughout the College and beyond.
• Develops and maintains the Lighthouse Systems Transformation Hub, a physical space for ideation, creativity and project work.

• Builds accessible and effective resources for Lighthouse; including worksheets, training, curated learning materials and maintains an open access database/library of resources.

• Promotes the general progress and well-being of students, alerts colleagues to any issues being faced by students and makes recommendations as to how these may be resolved

• Works collaboratively and cooperatively with colleagues, establishing effective working relationships and leading by example in terms of personal and professional conduct

• Adheres to all policies and procedures of the College

• Works extended and flexible hours as needed, including evenings, weekends and bank holidays to support College events / activities during College term times.

• Performs any other duties as required in line with the appointment
PERSON SPECIFICATION

The successful candidate will be expected to demonstrate evidence of the following qualifications, experience, skills and attributes:

- Experience in capacity building and facilitation of workshops and skills-building programs
- Experience and domain expertise in systems thinking/human-centered design/social impact evaluation/tech and digital product development/social entrepreneurship
- Experience in managing, building and/or development of tech products and digital solutions (websites, software, apps, games or other)
- Knowledge of and experience with practices that promote learner agency, self-direction, life-long and life-wide learning, and peer-learning
- Entrepreneurial mindset and proven experience in co-developing ideas with partners.
- Excellent organisational and planning skills and an ability to prioritise tasks during tight deadlines
- Internationally-minded with a demonstrable passion for and deep understanding of the UWC mission and the identity of the college, including the ability to clearly and positively communicate the ethos and ideals of the College in theory and practice
- Demonstrated ability to create content and develop communications, marketing and social media materials.
- Ability and experience with leading, coaching, and mentoring diverse young people
• Confidence and ability to provide expert advice through written reports (in English), presentations and at meetings.
• Experience in implementing digital projects, ideally through a social impact lens
• Good IT skills, particularly MS Office suite/Google suite, additional skills that are highly regarded would be python, javascript, AI tools such as Midjourney
• Articulate about Artificial Intelligence, Machine Learning, Immersive Tech and ability to facilitate interested students to build skills, knowledge and projects in these key areas
APPLICATION DETAILS

As part the supporting information section of your application, please address the following two prompts:

1. UWC Atlantic values diversity as a source of strength. How would you contribute to the diversity of UWC Atlantic and why do you think diversity is important in relation to developing social impact projects?

2. Please give an example of a time when you developed a new skill related to digital technologies. How did you go about learning and applying these skills?
APPLICATION DETAILS

Compensation:

- This role will be based in UWC Atlantic, St Donat's, Llantwit Major, South Wales and comes with the option to live in campus accommodation
- Six month contract, with the potential of an additional 6 month extension
- Salary: £1000 per month plus free accommodation (for one person only) or Real Living Wage (£1825 per month) without accommodation
- One meal per day to be taken at dining hall

For all information and the application form please go to our website at: www.atlanticcollege.org/about-us/careers/current-vacancies

Completed application forms should be emailed to: hr@uwcatlantic.org

Closing date for receipt of applications: Wednesday 30 November 2023 at midnight

Please note that we do not accept CVs.
UWCA has a responsibility to prevent illegal working and will conduct the necessary right to work checks before employment begins following Home Office guidance. Successful candidates will be asked to produce original documents demonstrating an ability to live and work in the UK before their employment commences. UWCA holds a UK Visa and Immigration (UKVI) sponsorship licence and may be able to offer a certificate of sponsorship to preferred candidates to allow them to apply for a visa to work at UWCA. This UKVI tool allows candidates to check if a visa is required: https://www.gov.uk/check-uk-visa and candidates who may require a visa to work at UWCA are encouraged to discuss their immigration status with UWCA to establish if the role they are applying for is capable of sponsorship.

UWC Atlantic is committed to safeguarding and promoting the welfare of young people. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

Registered Charity Number: 525761